



Use upon placement and discharge to inventory and document all of child's current and needed personal items.

Child's Name (Last, First, M.I.)

Date of Birth

Out-of-Home Care Provider's Name

Placement Date

Date Log Started

Document all Clothing Allowances given to child and all purchases made with monthly money. Any emergency money, special needs money, graduation money, school supplies and fees money and other auxiliary payments. Receipts must be kept with this log for one (1) year

Ages 1-18

Item	Has	Needs	Quantity	Cost (\$)
Bathing suits				
Bathrobe				
Blouses				
Boots				
Booties (Infants)				
Bra				
Dresses				
Hat				
Jacket				
Jeans				
Pajamas				

Item	Has	Needs	Quantity	Cost (\$)
Pants/Shorts				
Playsuits (Infants)				
Shoes				
Slippers				
Skirts				
Socks				
Sweater				
Tennis shoes				
Underpants				
Undershirts				
T-Shirts				

Other Items ~ Please list ALL other items belonging to the child NOT listed above.

[illegible][illegible]

Child's Signature (if child is 12 years old or older)

Date _____

Audit Signature

Date _____

Out-of-Home Providers Signature

Date _____